



**Corrective Action Plan for Audit Findings
June 30, 2019**

Financial Statement Findings

None

Federal Award Findings

**2019-001 U.S. Department of Housing and Urban Development
Community Development Block Grant – Entitlement Grants Cluster
Community Development Block Grants/Entitlement Grants, CFDA 14.218**

Finding Summary: The City did not have underlying accounting information to support the number of individuals reported as assisted by the Community Development Block Grant program.

Responsible Person: Jeff Cronk, CPA, Chief Financial Officer

Corrective Action Planned: Management is working with the report preparers to assure the reports tie to the underlying accounting information.

Does the City Agree with the finding: Yes No Partially

If No or Partial, please explain the reason(s) why: N/A

Anticipated completion date: 12/31/2019



**2019-002 U.S. Department of Housing and Urban Development
Community Development Block Grant – Entitlement Grants Cluster
Community Development Block Grants/Entitlement Grants, CFDA 14.218**

Finding Summary: The City did not obtain certain certified payroll reports weekly as required by the Department of Labor regulations (29 CFR part 5) to assure Wage Rate requirements were met.

Responsible Person: Jeff Cronk, CPA, Chief Financial Officer

Corrective Action Planned: Management is researching the feasibility of software that will be used to assure federal contracts meet Wage Rate regulations.

Does the City Agree with the finding: Yes No Partially

If No or Partial, please explain the reason(s) why: N/A

Anticipated completion date: 12/31/2020

**2019-003 U.S. Department of Housing and Urban Development
Community Development Block Grant – Entitlement Grants Cluster
Community Development Block Grants/Entitlement Grants, CFDA 14.218**

Finding Summary: The City did not complete the required documentation to support our exempt status related to environmental review requirements for grant activities.

Responsible Person: Jeff Cronk, CPA, Chief Financial Officer

Corrective Action Planned: Management is working with the grant personnel to assure the required documentation is prepared.

Does the City Agree with the finding: Yes No Partially

If No or Partial, please explain the reason(s) why: N/A

Anticipated completion date: 12/31/2020